**United States Coast Guard Auxiliary**

**Flotilla Name (NOT NUMBER)**

**City, State**

DATE

Principal John Smith

Any Name Elementary School

Street Address

City, State Zip

Dear Principal Smith:

On behalf of the leadership of Flotilla Name (NOT NUMBER), I wish to thank you for your support of the public education mission of the United States Coast Guard Auxiliary. By organizing and hosting our *Boat America* presentation to your students on DATE, we were able to educate NUMBER of your students about boating safety and qualify them to receive their boating safety card.

Your students are exceptional. Please compliment them for us on their courtesy, attentiveness, and engagement throughout the presentation. Your willingness to participate in the public education mission of the U.S. Coast Guard Auxiliary clearly demonstrates your dedication to bringing this important water and boating safety message to your students. By providing this service, you may have saved the life of one of your students by preventing a boating accident. We hope we can provide more of your students with this opportunity.

Sincerely,

NAME

Flotilla Staff Officer for Public Education

Flotilla Name (NOT NUMBER)

Enclosure: Certificate of Appreciation